PRINCIPAL
Dr. R. N. Nadar
M.Com., M.B.A.(HR), M.Phil, Ph.D.

SECRETARY
Dr. Prerana R. Kolhe
D.Litt, M.A. (History), M.A. (Marathi Lit.), B.Ed

FOUNDER PRESIDENT
Dr. Rajkumar M. Kolhe
Ph.D., NET (UGC), B.Ed., M.A. (Eng. Lit.), M.A. (History), M.A. (Hindi Lit.) M.B.A., D.Litt.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. About the IQAC

The Internal Quality Assurance Cell (IQAC) of JMF's Vande Mataram College of Arts, Commerce & Science is constituted to promote continuous improvement in academic quality, administrative efficiency, institutional performance, and overall educational excellence.

The IQAC functions in accordance with applicable National Assessment and Accreditation Council (NAAC) guidelines. It facilitates systematic planning, implementation, monitoring, documentation, and evaluation of institutional quality initiatives.

The Cell encourages quality enhancement in teaching-learning, research, student development, infrastructure, governance, and stakeholder engagement.

2. Objectives

1. To promote continuous academic and administrative quality improvement.
2. To develop and monitor institutional quality assurance practices.
3. To encourage innovative and student-centred teaching-learning methods.
4. To strengthen research, faculty development, and academic collaboration.
5. To collect and analyse feedback from institutional stakeholders.
6. To coordinate academic and administrative quality reviews.
7. To support NAAC accreditation and institutional reporting requirements.
8. To promote transparency, accountability, and institutional excellence.

3. Composition of IQAC

Sr. No.	Name of Member	Designation	Contact Details
1	Dr. R. N. Nadar	Chairperson – Principal	rnnadar@gmail.com
2	Dr. Rajkumar M. Kolhe	Management Representative – Founder President, JMF	dr.rajkumarkolhe@gmail.com

3	Dr. Prerana R. Kolhe	Management Representative – Secretary, JMF	jmftrust@rediffmail.com
4	Mrs. Manjula Dhawle	Member, Teaching – 1	manjudhawle21@gmail.com
5	Mr. Mohan Adude	Member, Teaching – 2	mohanadude.am@gmail.com
6	Mrs. Bharati Gaikar	Member, Teaching – 3	grbharati2609@gmail.com
7	Mrs. Rajkumari Bande	Member, Teaching – 4	rajkumaribande3@gmail.com
8	Dr. Amrita Singh	Member, Teaching – 5	amrita.singh0708@gmail.com
9	Mrs. Vidya Iyer	Member, Teaching – 6	vgiyer17@gmail.com
10	Ms. Sharvari Kharade	Member, Teaching – 7	sharvari.kharade03@gmail.com
11	Ms. Mrunali Jadhav	Member, Teaching – 8	jm.mrunal643@gmail.com
12	Mr. Subhash Asawale	Member – Nominee from Administration	asw_Subhash@rediffmail.com
13	Mrs. Mayura Deshpande	Member – Nominee from Administration	mayura.n.deshpande@gmail.com
14	Mr. Keshav Bhoir	Member – Nominee from Local Society President, Gavdevi Shikshan Sanstha	jmftrust@rediffmail.com
15	Mr. Subhash Malve	Member – Nominee from Industry, Industrialist	jmftrust@rediffmail.com
16	Mr. Somesh Bhange	Member – Nominee from Alumni Category	someshbhange@gmail.com
17	Mr. Hrishikesh Urmude	Member – Nominee from Students Category	hrishikeshurmude2@gmail.com
18	Mrs. Shobha Tiwari	Member – Nominee from Parents Category	anuj.tiwari3403@gmail.com
19	Dr. Vanita Lokhande	IQAC Coordinator	vanitalokhande23@gmail.com

4. Functions and Responsibilities

- Develop and monitor institutional quality enhancement strategies.
- Coordinate preparation and submission of NAAC-related reports, including the Annual Quality Assurance Report (AQAR), as applicable.
- Promote effective teaching-learning and evaluation practices.
- Facilitate faculty development, research, and academic improvement programmes.
- Collect, analyse, and review stakeholder feedback.
- Encourage institutional best practices and innovative academic initiatives.
- Coordinate academic and administrative audits and quality reviews.
- Maintain systematic documentation of institutional activities and achievements.
- Monitor implementation of quality improvement recommendations.
- Promote stakeholder participation and continuous institutional development.

5. Roles and Responsibilities

Chairperson: Provide leadership, institutional oversight, and guidance for quality assurance initiatives.

IQAC Coordinator: Organise meetings, coordinate quality initiatives, maintain documentation, prepare reports, and monitor approved improvement measures.

Management Representatives: Support institutional development, resource planning, and implementation of quality enhancement policies.

Faculty Members: Promote academic quality, innovative teaching practices, research activities, and departmental improvement.

Administrative Representatives: Support administrative efficiency, documentation, institutional records, and quality monitoring.

External and Stakeholder Representatives: Provide independent feedback, industry perspectives, community insights, and recommendations for institutional improvement.

6. Major Activities

1. Academic and Administrative Quality Reviews.
2. Faculty Development Programmes and Workshops.
3. Student and Stakeholder Feedback Analysis.
4. Teaching-Learning and Evaluation Improvement.

5. Research and Innovation Promotion.
6. NAAC Accreditation and AQAR Documentation.
7. Institutional Best Practices and Quality Initiatives.
8. Academic and Administrative Audit Coordination.
9. Institutional Performance Monitoring.
10. Preparation of Action Taken Reports.

7. Meetings and Documentation

The IQAC conducts periodic meetings in accordance with applicable NAAC requirements and the institution's approved procedures.

Records shall include committee constitution, meeting agendas, minutes, attendance, quality initiatives, feedback reports, institutional audits, AQAR documentation, and Action Taken Reports.

8. Institutional Commitment

JMF's Vande Mataram College of Arts, Commerce & Science is committed to maintaining high standards of academic excellence, effective governance, institutional accountability, and continuous quality improvement.

The IQAC strives to strengthen teaching-learning practices, research, innovation, student development, and administrative efficiency through systematic planning, monitoring, and evaluation.

"Continuous Quality Enhancement for Academic and Institutional Excellence."