# PROSPECTUS

**Bachelor and Master Programmes**




*Dr. Rajkumar M. Kolhe*

Ph.D.,NET, B.Ed.,M.A. Eng. Lit, M.A.Hindi Lit, M.A. History, M.B.A., D.Lit.

FOUNDER PRESIDENT OF JAHNVIS MULTI FOUNDATION

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www.jmftrust.com

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University of Mumbai

## JAHNVIS MULTI FOUNDATION'S

# VANDE MATARAM COLLEGE OF ARTS, COMMERCE & SCIENCE

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**Address :** JMF Sanskriti Vihar, Dr. Nemade Road, Telcoswadi, Kopar, Dombivli (W), Dist. Thane, Maharashtra. PIN-421 202.
**Office Phone:** 8655030889 | **E-mail:** info@vandemataramcollege.com | **Website:** www.vandemataramcollege.com



**Prin. Dr. Rajkumar M. Kolhe**
Ph.D, NET(UGC) B.Ed, M.A.(Eng. Lit.),
M.A.(History), M.A. (Hindi Lit), MBA, D.Litt.
**Founder President**

॥ तमसो मा ज्योतिर्गमय ॥
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**Dr. Prerana R. Kolhe**
M.A.(Marathi), M.A.(History),
B.Ed., D.Litt.
**Secretary**

## From Hon. President and Secretary's Desk

It gives us immense pleasure to introduce about our Jahnvis Multi Foundation's Vande Mataram College (VMC). The College was stated in 2009 with just two programmes i.e. B.Sc. (IT) & B.Sc. (CS), and today it has 16 Programmes: 12 UG & 04 PG, consisting of professional & traditional programmes in Arts, Commerce & Science streams. BA in Film, TV and New Media Production is a unique career oriented programme that exist only in our college in the area of Central line in Mumbai.

The college is closer to two railway stations viz Dombivli & Kopar with around 10 minutes walking distance. The infrastructure of the college is State of the Art. Separate science laboratories for Chemistry, Zoology & Botany along with three Computer laboratories available in the college enable the students to learn practical at ease throughout the day. A Library with large number of books and journals including rare collections and a digital library with 20 computers help students to conduct research. Large number of students participate in the Aavishkar research Competition of University of Mumbai & win Prizes. Spacious classrooms with modern ICT facilities are available for effective learning.

We manage both co-curricular and extra-curricular activities in a balanced manner along with effective curricula delivery. The College has a spacious ground for sports, a gymnasium with latest equipments and three spacious halls with ICT facilities for conducting educational & cultural programmes.

Many students participate in co-curricular activities, cultural activities, sports & games at regional / state / national / international level and bring credits to the College. Ms. Pratibha Lone of M.Sc. Chemistry has won Gold Medal in Power Lifting at University of Mumbai & Consolation prize in Power Lifting at National Bench Press Competition, Bengaluru. Mr. Chand Shaikh of T.Y.B.A.F. has won Gold Medal in 73 Kg Judo at National Level.

Mr. Parth Anil Jogale of F.Y.B.M.S. has won Gold medal for India in Indo-Nepal Youth Game International Championship 2023 Kabaddi U19 held at Pokhara at

Nepal. Mr. Nitesh Mestri of T.Y.B.Sc. has won Gold medal in Mono-Acting at 56 Youth Festival of University of Mumbai. Ms. Tanvi Kadam, F.Y.B.M.M won the Award Miss Nashik 2023 held by SRK Production, Nashik.

The management gives necessary support to students participating in extracurricular and co-curricular activities.

Our College students participate in Aavishkar Research Convention every year, and, in 2024-25 they bagged gold and silver medals for outstanding presentations.

The College takes part in various social activities such as Swatch Bharat Abhiyan. Our core aim is to achieve academic excellence with all-round development for students with the help of our dedicated Teaching and Non-Teaching staff. We are determined not to compromise on Quality of Education and are achieving the goals set by us.

Our motto is to help and enable every aspiring student to complete higher education. We give full support to students in getting various types of scholarship from central & state governments. The students of 2024-25 have benefitted from 8 such schemes with around 8 lakhs rupees. The management also gives different types of scholarship such as JMF scholarship, JMF Student Welfare Scholarship, JMF Parenthood Canopy Scholarship and All-India JMF scholarship, which for 2024-25 amount to around 19 lakhs.

Students are allowed to pay their fees in installments. The needy students are given free books. Book bank facility is also available.

Pandemic 19 was a learning phase for one and all. We have organized more than 100 webinars on various subjects, and many including parents have benefited by attending them. We have given helping hands to needy and affected people of the society at times of depression, and wish that such a situation never recurs. We pray Almighty that we shall be given enough strength to create a society where no person is deprived of education.

Welcome to VMC .....

# INDEX


| SR. NO. | PARTICULARS | PAGE NO. |
|---|---|---|
| 1 | From Hon. President And Secretary's Desk | 1 |
| 2 | Jahnvis Multi Foundation : Trust Profile | 4 |
| 3 | Principal's Message | 6 |
| 4 | Vande Mataram College Profile | 7 |
| 5 | UG Graduation Programmes Under NEP 2020 | 10 |
| 6 | Post-graduation Programmes Under NEP-2020 | 16 |
| 7 | MKCL's Authorised Computer Training Centre | 17 |
| 8 | Admission Guidelines for UG & PG Programmes | 18 |
| 9 | Scholarship / Freeship | 22 |
| 10 | Services and Facilities | 29 |
| 11 | Discipline / Code of Conduct | 31 |
| 12 | JMF Endowment Prizes & Outstanding Performers Award | 37 |
| 13 | Ten point grading system NEP 2020 prescribed by University of Mumbai | 38 |

# JAHNVIS MULTI FOUNDATION : TRUST PROFILE

Jahnvis Multi Foundation (JMF) is a registered trust under the Bombay Trust Act, 1950 and Charity Commission, Mumbai, Registration No. F11441/Thane.

JMF is committed to provide excellent educational services. The trust is currently running donation-free institutions viz. Jan Gan Man English Secondary School (CBSE), Dombivli, Jana Gana Mana Vidyamandir and Jr. College, Dombivli, Vande Mataram College of Arts, Commerce & Science, Dombivli, Institute of Paramedical Sciences, Dombivli, Jana Gana Mana Convent School & Jr. College, Dawasa, Nagpur, and Institute of Paramedical Sciences, Dawasa, Nagpur.

The inception of the working started from the early 2000's in Thane District with various social and educational activities, but the commencement of the first dream project took place in 2008 at Dombivli. Within the period of 12 years, the trust JMF, apart from educational activities at Dombivli, started a school, the first of its kind, at Dawasa, Nagpur covering 25 villages sprung over thousand kilometers to shower the blessings of Goddess Saraswati to the downtrodden people.

This would be the first time in the history of Maharashtra that an academic institution is being setup, managed and led by an academician, Dr. Rajkumar M. Kolhe, the founder President of JMF with Dr. Prerana R. Kolhe, the Secretary of JMF. Both the social engineers, dedicated themselves for the educational cause, have been endowed with many awards, medals, and trophies, in recognition of their dedicated service in the field of education.

The visionary leader Dr. Rajkumar Kolhe gave a rocking performance in the Tedx talk held on 3rd March 2024 in the world class platform at Delhi NCR. He was conferred with “Top 100 Global Educational Leaders Award” by McStem Eduversity, India on 30th March 2024 and “Bharat Bhushan Samman - Excellence in Education, Principal Achievement Award” by IDYM Foundation on 14th April 2024, LOSD Excellence Award at Kings College, Cambridge University on 9th Aug, 2024, and Global Award for Excellence on 14th December, 2024 in Mumbai.

JMF has adopted the village Dawasa at Nagpur and engaged in many pious activities such as cleanliness, health & hygiene programmes at the village. Medical Camps are held regularly at the adopted village, and hundreds of people are treated freely for various diseases. Free spectacles are given to many patients treated for cataract operation. The trust also adopted Kopar railway station near Dombivli. It does a lot of activities at the Kopar station through its Vande Mataram College NSS Wing for the safety and security of passengers as well as beautification and improvement in infrastructure of the station.

The JMF has organized mega replica programmes at Dombivli, viz. G20 Summit

held at New Delhi, Ram Lalla & Mahakumbh Mela held at Ayodhya.

**JMF VISION**

JMF for quality education at par excellence with potentials & Vitality.

**JMF MISSION**

To make provision for education and personality development that nurtures an individual to be an able citizen willing to serve his/ her own family, society and nation with a right attitude.

**JMF GOALS**

**Short Term :** To see a big smile on the faces of all those who are associated directly or indirectly with us.

**Mid Term:** To adopt a holistic approach to make students strong physically, mentally, socially and spiritually to meet global challenges.

**Long Term :** To lead the institute to the depth of wisdom and create knowledge bank for the masses with multiple options of growth by nurturing values and humanity for the advancement of our nation and the world at large.

# PRINCIPAL'S MESSAGE

Dear Students, Parents, and Esteemed Well-Wishers,

It is with great pride and warmth that I welcome you to Vande Mataram College, Dombivli through this prospectus, a reflection of our commitment to academic excellence, innovation, and inclusive education. As you take the first step toward shaping your future, I invite you to explore what makes our institution a nurturing space for aspiring learners and future leaders.

Our college offers a wide range of Undergraduate and Postgraduate programmes, designed in line with the dynamic academic landscape and the evolving needs of society. We are proud to align our academic structure with the National Education Policy (NEP) 2020, which provides multiple entry-exit options, promotes interdisciplinary learning, and empowers students to develop holistically and in the right direction. Each course is rooted in academic rigor and is delivered by a dedicated faculty who bring both knowledge and passion to the classroom.

In keeping with our vision to integrate research and innovation in education, we are committed to nurturing not just capable professionals, but individuals with strong values and a sense of social responsibility. Our mission is to cultivate critical thinking, leadership, and a service-oriented mindset, qualities that are essential for building a compassionate and inclusive society.

At Vande Mataram College, learning goes beyond textbooks. We emphasize personal growth, creativity, and co-curricular engagement. Supported by experienced faculty, modern infrastructure, and a student-centric approach, our campus provides a safe and stimulating environment for holistic development.

We believe that education is the cornerstone of national progress. It is a powerful tool to transform lives. Our goal is to empower every student who walks through our doors to realize their full potential and emerge as a positive force in their families, communities, and the nation.

With Best Wishes,

Dr. R. N. Nadar
Principal
Vande Mataram College, Dombivli

# VANDE MATARAM COLLEGE PROFILE

In view of developing the old Dombivli & Kopar area and to help the people to develop careers through higher education, Vande Mataram College of Arts, Commerce and Science was started in the year 2009. Though the College had only two UG programmes at its inception, within a period of 16 years, it has grown in a big way with a 12 UG programmes and 4 PG programmes due to the tireless efforts of Hon. Founder President Dr. Rajkumar Kolhe.

The College is run in a seven-storied building. It has 5 Halls/ activity Centres: Vishwakarma Natural Roof-Top (600 capacity), Madhuban Banquet Hall (300 capacity) with two smart TVs and internet connectivity, open-stage JMF Brahma Rangtalay with around 1000 capacity, two Conference Halls with audio-visual facilities having capacity of around 150 each, which are used for conducting seminars, webinars, conferences and other functions for students' holistic development.

**THE COLLEGE'S VISION AND MISSION**

**VISION :** "To integrate research and innovation to provide quality education and develop a proficient, holistic human resource for an inclusive society."

**MISSION :** "To promote education that fosters critical thinking and leadership qualities, transforming individuals in to competent citizens who serve willingly their families, communities and the nation with the right attitude and inclusivity."

**SALIENT FEATURES**

- Fully Ventilated, Spacious Class Rooms
- Spacious Ground
- Well-Equipped Science Labs with modern Amenities
- Digitalized Library
- Dedicated Teachers
- One-to-one Guidance in all areas
- Career Oriented Training
- MPSC / UPSC / SSC CGL coaching
- Skill Oriented Programmes of MKCL & others
- 100% Job Assistance
- Mega Job Fairs - twice every year
- Effective training in sports and cultural activities

The college is accredited by NAAC in the 2nd Cycle with 'B++' Grade (CGPA- 2.91) recently valid up to 21st June 2029 a long jump from the earlier B grade with (CGPA - 2.08).

**PROGRAMMES OFFERED - UG**

**Bachelor of Arts**

1. B.A. in History
2. B.A. in Economics
3. B.A. in English Literature
4. B.A. in Film, TV & New Media Production
5. B.A. in Multimedia & Mass Communication

**Bachelor of Commerce**

1. B.Com.
2. B.Com. in Banking & Insurance (BBI)
3. B.Com. in Transport Management (BTM)
4. B.Com. in Financial Management (BFM)
5. B.Com. in Accounting & Finance (BAF)
6. B.Com. in Management Studies (BMS)

**Bachelor of Science**

1. B.Sc. in Chemistry
2. B.Sc. in Botany
3. B.Sc. in Computer Science
4. B.Sc. in Information Technology

**PROGRAMMES OFFERED - PG**

1. M.A. in History
2. M.Com. in Advanced Accountancy
3. M.Sc. in Information Technology
4. M.Sc. In Organic Chemistry
5. B.Voc. in Nursing & Hospital Management

## NATIONAL EDUCATION POLICY (NEP) - 2020

The NEP 2020 introduces a new curriculum and credit framework for UG and PG programmes, offering flexible pathways, interdisciplinary learning, and multiple entry/exit options through the Academic Bank of Credits. The framework aims to modernize and diversify learning pathways, accommodating diverse educational backgrounds and fostering holistic growth.

NEP 2020 aims to ensure universal access to quality education at all levels by promoting the use of technology, and providing equitable opportunities for all students.

The principles of National Education Policy 2020 as mentioned by the government are:

1. Flexibility in learning
2. No hard separations between courses, curricular and extra-curricular activities
3. Multi-disciplinary education
4. Conceptual understanding
5. Critical thinking
6. Ethical Values
7. Teachers as the heart of learning process

A student under NEP 2020 will earn under UG the following academic records, stage-wise, in their chosen discipline or field.

- Certificate: After one year of undergraduate studies
- Diploma: After two years of undergraduate studies
- Bachelors Degree: After three years of undergraduate studies
- Honors Degree : After four years of undergraduate studies

Under the new framework, there are 2-year PG programme for students with a 3-year Bachelor's degree, 1-year PG programme for students with a 4-year Bachelor's degree, and also integrated 5-year postgraduate programmes.

University of Mumbai has introduced NEP 2020 consisting various job oriented courses with distinct credit structures & high degree of flexibility in learning. Accordingly, NEP 2020 was introduced in our college under the guidance of University of Mumbai in the year 2023-24 at PG level and in 2024-25 at UG level. The courses allotted for every degree programme at UG & PG level, the Syllabi, Pattern, and Fees Structure are governed by University of Mumbai.

From this academic year 2026-27, all the levels of UG & PG programmes are under NEP 2020.

**A Brief of UG Programmes with Eligibility for Admission are given below:**

**1. Bachelor of Arts (B.A.)** **Intake = 120**

The Bachelor of Arts (B.A.) is a three-year undergraduate programme divided into six semesters and affiliated with University of Mumbai. The programme offers three specializations:

- History
- Economics
- English Literature

Students passing B.A have wide range of career opportunities in each of the above specialization fields.

**Eligibility Criteria**

Students who have passed the Higher Secondary Certificate (H.S.C.) Examination **(Class XII) from any stream** conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, or any equivalent recognized examination conducted by other boards, are eligible for admission to the B.A. programme. Students should have studied English as a subject in class XII. Students who have completed their H.S.C. in **more than one attempt are also eligible.**

**2. B.A. in Film Television & New Media Production (BAFT&NMP) Intake = 60**

BAFTNMP is a unique three-year undergraduate programme divided into six semesters, affiliated with University of Mumbai. This programme **is exclusively available in our college among institutions on the Central Line.**

The programme is designed for students who are passionate about filmmaking, television production, digital media, content creation, and the entertainment industry.

**Eligibility Criteria**

Students seeking admission to the B.A. in Film Television & New Media Production programme must have:

- Completed Class XII **(H.S.C.) from any stream**
- Passed the H.S.C. examination in a **single attempt**
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

The programme provides students with a strong foundation in creative arts, media production, storytelling, and technical skills, enabling them to build successful careers in the entertainment and digital media industries.

**3. B.A. in Multimedia & Mass Communication (BAMMC)** **Intake = 60**

BAMMC is a three-year undergraduate programme divided into six semesters. The programme is designed to provide students with a strong foundation in media studies, journalism, advertising, public relations, communication strategies, and digital media. It prepares students for dynamic careers in the fast-growing media, entertainment, and communication industries.

**Eligibility Criteria**

Students seeking admission to the BAMMC programme must have:

- Completed Class XII **(H.S.C.) from any stream** conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or any equivalent recognized examination
- Passed the H.S.C. examination in a **single attempt**
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

**4. B.Com. in Transport Management (BTM)** **Intake = 60**

BTM is a specialized three-year undergraduate programme divided into six semesters. The programme is designed to provide students with in-depth knowledge of transportation systems, logistics, supply chain operations, shipping, warehousing, and business management. It prepares students for careers in the rapidly growing logistics, transport, and global trade industries.

**Eligibility Criteria**

Students seeking admission to the B.Com. in Transport Management programme must have:

- Completed Class **XII in Commerce.**
- Passed the H.S.C. examination in a **single attempt**.
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

**5. B.Com. in Financial Management (BFM)** **Intake = 60**

BFM is a specialized three-year undergraduate programme divided into six semesters. The programme is designed to provide students with in-depth knowledge of finance, accounting, investment analysis, taxation, banking, risk management, and financial planning. It equips students with both theoretical and practical understanding of the financial sector, preparing them for careers in corporate finance, banking, investment, and financial services industries.

**Eligibility Criteria**

Students seeking admission to the B.Com in Financial Management programme must have:

- Completed Class **XII in Commerce.**
- Passed the H.S.C. examination in a **single attempt**

- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

**6. Bachelor of Commerce (B.Com.)** **Intake = 360**

Bachelor of Commerce (B.Com.) is a three-year undergraduate programme divided into six semesters. The programme is designed to build a strong foundation in commerce, business studies, finance, accounting, taxation, economics, and management principles. It prepares students for careers in corporate, banking, financial services, and entrepreneurship sectors.

Eligibility Criteria

Students seeking admission to the B.Com. programme must have:

- Completed Class **XII in Commerce or Science stream**
- Students who have passed their H.S.C. examination in **more than one attempt are also eligible** for this programme

**7. B.Com. in Banking & Insurance (BBI)** **Intake = 60**

Bachelor of Commerce in Banking & Insurance (BBI) is a three-year undergraduate programme divided into six semesters. The programme is designed to provide students with in-depth knowledge of banking operations, insurance systems, financial markets, investment planning, risk management, and corporate finance. It prepares students for careers in the banking, insurance, and financial services sectors.

**Eligibility Criteria**

Students seeking admission to the BBI programme must have:

- Completed Class **XII in Commerce.**
- Passed the H.S.C. examination in a **single attempt.**
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

**8. B.Com. in Accounting & Finance (BAF)** **Intake = 120**

Bachelor of Commerce in Accounting & Finance (BAF) is a three-year undergraduate programme divided into six semesters. The programme is designed to provide in-depth knowledge of accounting principles, financial management, taxation, auditing, economics, and business law. It prepares students for professional careers in finance, banking, accounting, and corporate sectors.

**Eligibility Criteria**

Students seeking admission to the BAF programme must have:

- Completed Class **XII in Commerce.**
- Passed the H.S.C. examination in a **single attempt.**
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

**9. B.Com. in Management Studies (BMS)** **Intake = 120**

BMS is a three-year undergraduate programme divided into six semesters. The programme is designed to provide students with a strong foundation in business management, organizational behaviour, human resources, marketing, finance, and entrepreneurship. It prepares students for leadership roles in corporate, administrative, and managerial sectors.

**Eligibility Criteria**

Students seeking admission to the BMS programme must have:

- Completed Class **XII from Arts, Commerce, or Science stream.**
- Passed the H.S.C. examination in a **single attempt.**
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**
- Candidates who have completed a 2 or 3-year Engineering Diploma after SSC from the Board of Technical Education are also eligible.

**10. Bachelor of Science (B.Sc.)** **Intake = 60**

Bachelor of Science (B.Sc.) is a three-year undergraduate programme divided into six semesters. The programme is designed to build a strong foundation in scientific principles, laboratory techniques, research skills, and analytical thinking. It prepares students for careers in science, research, education, healthcare, environment, and allied industries.

We offer **Chemistry & Botany** specialisation under the B.Sc. programme.

**Eligibility Criteria**

Students seeking admission to the B.Sc. programme must have:

- Completed Class **XII from Science stream**
- Students who have passed their H.S.C. examination in **more than one attempt are also eligible**

Additionally:

- Students who have completed **D. Pharma** are also eligible, but only for **Botany specialisation.**

**11. B.Sc. in Information Technology (B.Sc. IT)** **Intake = 60**

Bachelor of Science in Information Technology (B.Sc. IT) is a three-year undergraduate programme divided into six semesters. The programme is designed to provide students with strong knowledge of computer systems, programming, software development, databases, networking, and modern information technologies. It prepares students for careers in the fast-growing IT and software industry.

**Eligibility Criteria**

Students seeking admission to the B.Sc. IT programme must have:

- Completed Class **XII from Science or Commerce stream**

- Passed the H.S.C. examination in a **single attempt**
- Studied **Mathematics at HSC level** (mandatory requirement)
- Applicants must secure a **minimum aggregate of 45% for the Open/General category and 40% for Reserved categories.**

Additionally:

- Students who have completed an **Engineering Diploma in any stream** are eligible for **direct admission to the second year**

**12. B.Sc. in Computer Science (B.Sc. CS)** **Intake = 60**

Bachelor of Science in Computer Science is a three-year undergraduate programme divided into six semesters. The programme focuses on core areas of computing such as programming, algorithms, software development, database systems, operating systems, networking, and emerging technologies. It prepares students for strong technical careers in the IT and software industry.

**Eligibility Criteria**

Students seeking admission to the B.Sc. Computer Science programme must have:

- Completed Class **XII from Science.**
- Passed the H.S.C. examination in a **single attempt**
- Studied **Mathematics at HSC level** (mandatory requirement)

Additionally:

- Students who have completed an **Engineering Diploma in any stream** are eligible for **direct second-year admission**

**13. B.Voc. in Nursing & Hospital Management** **Intake = 50**

Bachelor of Vocation (B.Voc.) in Nursing & Hospital Management is a three-year undergraduate programme designed to meet the growing demands of the healthcare and hospital industry. The programme focuses on developing both administrative and basic clinical knowledge required for efficient hospital and healthcare operations.

It provides students with a strong foundation in hospital administration, patient care management, healthcare systems, and medical support services. Along with theoretical learning, the programme includes practical training, internships, and industry exposure, making students job-ready for the healthcare sector.

**Eligibility Criteria**

Students seeking admission to the B.Voc. Nursing & Hospital Management programme must have:

- Completed Class **XII (H.S.C.) from any stream**

## POST-GRADUATION PROGRAMMES UNDER NEP-2020

With the increasing cut-throat competition in the market, seeking employment has become difficult for the students. Hence, to give an academic edge to the students, Vande Mataram Degree College has the following post-graduation programmes under one roof.

**M.A. in History:**

Master of Arts in History is a two-year postgraduate programme in the field of Humanities. This programme focuses on the events, stories, and narratives of historical societies, people, and cultures of nations across the world. After completing MA in history, a student can get employment in various sectors like Archaeological Survey of India, tourism, journalism, museums, civil services where he/she can work as archivist, heritage manager, museum education officer, Teacher, etc.

**Eligibility Criteria**
Any Graduate degree in Arts.

**M.Com in Advanced Accountancy:**

Master of Commerce in Advanced Accountancy is a two-year post-graduation programme ideal for candidates who wish to make a career in banking financial services as well as accounting and commerce sectors. This programmes delves deeper into the functioning of the economy, capital, revenue, trade, taxes, etc. taught in B.Com. M.Com is a very versatile programme and gives the students to choose their careers in various fields as manager or executives at various levels or lecturers in Jr. College and Degree College.

**Eligibility Criteria**
Graduate in B.Com, B.B.I., B.F.Mg., B.M.S., B.A.F., B.F.Mt., B.T.M.

**M.Sc. in Information Technology:**

Master of Science in Information Technology is a Post-Graduate programme of 2 years duration. Those who acquire this degree are assured of a bright future ahead. There are various higher study options as well as several short term and long-term certification courses available for people who have completed this degree. They can look forward for a great career in IT field as managers / experts, research analysts in companies, or teachers in schools, Jr. Colleges & degree colleges.

**Eligibility Criteria**
Graduate in B.Sc (CS) & B.Sc. (IT)

**M.Sc. in Organic Chemistry:**

Master of Science in Organic Chemistry is a Post-Graduate programme of 2 years duration. It offers large job scope to candidates in government & private sectors such as Chemist, Medical Representative, Research analyst, Assistant professor, Research engineer, Production supervisor, Senior Research Associate, Quality control Analyst, Research Officer & Lab Technologist. Apart from these, the candidates can also work as Quality Control Analysts in Laboratories, Research Centers, Pharmaceutical Companies, Medical Colleges, Private Clinics, etc.

**Eligibility Criteria**

Graduate in B.Sc. Chemistry

# MKCL'S AUTHORISED COMPUTER TRAINING CENTRE
## Centre No. 78210887

### Accounting Careers — Duration: 120 hours

- KLiC Advanced Excel
- KLiC Advanced Tally Prime with GST
- KLiC Tally Prime with GST
- KLiC Advanced Tally Pro

### Back Office Careers — Duration: 120 hours

- KLiC Data Entry and Data Management
- KLiC HTML with CSS
- KLiC Data Structures using C and C++
- KLiC Office Assistance
- KLiC Google Workspace Expert

### Designing Careers — Duration: 120 hours

- KLiC Content Illustration
- KLiC Photoshop
- KLiC DTP (Adobe & CorelDRAW)
- KLiC Video Editing
- KLiC Graphic Designing
- KLiC Web Designing

### Digital Arts Careers — Duration: 120 hours

- KLiC AutoCAD
- KLiC IT for Art Teacher
- KLiC 3D Modelling

### Digital Freelancing — Duration: 60 hours

- KLiC Digital Freelancing

### Front Office Careers — Duration: 120 hours

- KLiC English
- KLiC Smart Teacher - 60
- KLiC IT
- KLiC Soft Skills

### IT Hardware and Networking Careers — Duration: 120 hours

- KLiC Cyber Security - 60
- KLiC Network Support
- KLiC Desktop Support
- KLiC Security Support
- KLiC Hardware Support

### Management — Duration: 120 hours

- KLiC BFSI
- KLiC Retail Management

### New Collar Jobs — Duration: 60 hours

- KLiC AI-ML Basics
- KLiC SCRATCH
- KLiC IoT
- KLiC Social Media Marketing

### Programming Careers — Duration: 120 hours

- KLiC C Programming
- KLiC Java
- KLiC C++ Programming
- KLiC Advanced Java
- KLiC C & C++ Programming
- KLiC Mobile App Development
- KLiC C Sharp (C#)
- KLiC Python
- KLiC Database Management System (DMBS)
- KLiC Advanced Python
- KLiC PHP

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## 1. ADMISSION GUIDELINES FOR BACHELOR AND MASTER PROGRAMMES

Admissions to FY classes are done purely based on merit as per the guidelines set by University of Mumbai from time to time.

### 1.1 ADMISSION TO FIRST YEAR - BACHELOR PROGRAMMES.

I. The students should have passed the H.S.C. examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or any examination recognized as equivalent to H.S.C., for admission to VMC subject to other conditions. **The students of the Junior College of Jahnvis Multi Foundation Trust will be admitted under in house quota,** & will given preference if taking admission in advance.

II. Application for admission to the College must be made on the prescribed printed form. **The Cost of admission form is Rs.100.** All photocopies should be self-attested by the student concerned. All original documents should be produced for verification in case photocopies are submitted.

### DOCUMENTS TO BE SUBMITTED FOR FIRST YEAR - UG ADMISSIONS

### A)AT THE TIME OF ADMISSION

| Sr. No | Documents to be submitted | Original/ Photocopy | No of Copies |
|---|---|---|---|
| | **I. Common to all students: (Compulsory)** | | |
| 1 | Duly filled in College admission form & University Form | Original | – |
| 2 | S.S.C. Mark Sheet | Photocopy | 1 |
| 3 | H.S.C. Mark sheet | Original + | 3 |
| 4 | Leaving Certificate / Transfer Certificate | Original + | 2 |
| 5 | Aadhar Card | Photocopy | 1 |
| 6 | APAAR / ABC ID | Photocopy | 1 |
| 7 | Passport Size photograph | – | 2 |
| 8 | Caste Certificate (if applicable) | Photocopy | 1 |
| | **II. For Students from other boards (other than Maharashtra State Board):** | | |
| 9 | * Migration Certificate | Original + | 3 |
| 10 | * Marksheet Verification | Original | – |
| 11 | * Passing Certificate / Board Certificate | Original + | 2 |
| 12 | * Provisional Eligibility Certificate from University of Mumbai. | Original | |
| | **III. If there was gap in study:** (if applicable) | | |
| 13 | Gap Certificate (Affidavit) | Original | – |

| | | | |
|---|---|---|---|
| | **IV. In case of private students:** (if applicable) | | |
| 14 | Private Candidate Certificate | Original + | 2 |

* Documents not available at the time of admission, should be submitted at the earliest, latest by 31st July 2026 for confirmation of admission.

III. Students who are selected for admission must pay the fees on the same day, failing which they will have "NO CLAIM" to the seat.

IV. A student admitted must pay fees for the whole year as per rules even if he / she subsequently leaves the college, or if his / her name is struck off from the College Roll for any sort of misbehavior / misdeeds.

V. Transfer of students to F.Y. / S.Y. / T.Y. From Other Colleges under University of Mumbai: Original copy of No Objection Certificate (NOC) from the other college concerned is required.

**B) AFTER TAKING ADMISSION TO FIRST YEAR– UG :** Every student should submit Enrollment form & Group Insurance Form duly filled.

**1.2. ADMISSION TO PART I - PG**

I. For admission to PG, a student should have passed the UG examination in the field concerned. **Vande Mataram College students will be given preference.**

II. Application for admission to the College must be made on the prescribed printed form. **Cost of admission form is Rs.100.** All photocopies of documents submitted with the admission form should be self-attested by the student concerned. All original documents should be produced for verification.

**DOCUMENTS TO BE SUBMITTED FOR PART I - PG**

**A) AT THE TIME OF ADMISSION**

| Sr. No | Documents to be submitted | Original/ Photocopy | No of Copies |
|---|---|---|---|
| | **I. Common to all students:** | | |
| 1 | Duly filled in College admission form & University Form | Original | – |
| 2 | H.S.C. Mark sheet | Photocopy | 1 |
| 3 | UG Degree Mark Sheet | Original + | 3 |
| 4 | Passing Certificate | Photocopy | 1 |
| 5 | Aadhar Card | Photocopy | 1 |
| 6 | APAAR / ABC ID | Photocopy | 1 |
| 7 | Passport Size photograph | – | 2 |
| 8 | Caste Certificate if applicable | Photocopy | 1 |

| | | | |
|---|---|---|---|
| | **II. If there was gap in study:** | | |
| 9 | Gap Certificate | Original | – |
| | **III. Students from other Colleges of University of Mumbai:** | | |
| 10 | No Objection Certificate | Original | |
| 11 | Transfer Certificate | Original + | 1 |
| | **IV. Students from Colleges / Universities other than University of Mumbai:** | | |
| 12 | * Migration Certificate | Original + | 3 |
| 13 | * Leaving Certificate | Original + | 2 |
| 14 | * Mark sheet Verification | Original | – |
| 15 | * Provisional Eligibility Certificate from the University of Mumbai. | | |

* In case any of these documents are not available at the time of admission, admission may be granted. However, it should be submitted latest by 31st July 2026 for confirmation of admission, else the admission will be cancelled.

III. Students who are granted admission must pay fees on the same day, failing which, they will have "NO CLAIM" to the seat allotted.

IV. A student who is granted admission must pay fees for the whole year even if he / she subsequently leaves the college, or if his / her name is struck off from the College Roll for any sort of misbehavior / misdeeds.

**B) AFTER TAKING ADMISSION TO PART I - PG**

| Sr. No | Documents to be submitted |
|---|---|
| 1 | Group Insurance Form duly filled |
| 2 | PG Registration form duly filled |

**Important Instructions - General**

1. Students are requested to preserve at least 10 attested Photocopies of the mark sheet(s), leaving certificate & board certificate with them as applicable before submitting the original certificates to the office.

2. All admissions are provisional and require the approval of appropriate competent authorities before they are confirmed. All admissions are valid only for one academic year and will have to be renewed by a fresh application every subsequent year while pursuing a particular Programme.

3. Principal reserves the right to cancel admission given to any student on the ground of unsatisfactory attendance in Lectures, practical, non-submission of assignments/projects, unsatisfactory performance in examination, misconduct or any other special reason which, in his opinion is sufficient for the purpose.

## 1.3 ADMISSION CANCELLATION

Admission may be cancelled only on the receipt of an application from student, countersigned by parents/guardians stating valid reason along with the original fee receipt.

**N.B.:** The fee receipt, Identity Card and Library card must be submitted while applying for refund of fee. A penalty of Rs. 100/- will be levied for each receipt lost by the student and consequently not attached with the application for refund of the fee.

## COMMON RULES REGARDING FEES INCLUDING REFUND

1. In case of any change in the fees, the same will be notified as and when received from the University / Government.
2. In case the terms are not granted, the examination fees will be refunded and such students will not be eligible to appear for the Exams.
3. In case of any breakage of laboratory equipments, or damage to any college property or loss of library books, the cost of loss will be recovered from the student.
4. Students from other colleges seeking admission for SY or TY in our college will have to pay Laboratory and Library Deposits additionally.

**Refund of fees: - (As per ordinance 0.2859, 0.2859(A) and 0.2859(B)**

| Sr. No | Documents to be submitted | Deduction Charges |
|---|---|---|
| 1 | Prior to commencement of academic term and instruction of the programme | Rs. 1500/- Lump sum |
| 2 | Upto 20 days after the commencement of academic term of the programme | 20% of the total amount of fees |
| 3 | From 21st day up to 50 days after commencement of the academic term of the programme | 30% of the total amount of fees |
| 4 | From 51st day up to 80 days after the commencement of academic term of the programme or 31st August whichever is earlier | 50% of the total amount of fees |
| 5 | From 1st September to 30th September | 60% of the total amount of fees |
| 6 | After 30th September | 100% of the total amount of fees |

**1.4 CHANGE OF COLLEGE.**

No student will be permitted to change the college during a programme without prior permission of the Principal in writing. Written application is required for the same.

**1.5 CHANGE OF COURSE**

a) For change of Course, Rs. 100 will be charged.

b) Written application is required for the same.

c) Change of Course will depend on capacity of the Batch of desired Course.

d) It is entirely within the discretion of the Principal to grant or to refuse any application for change of Course.

**2. SCHOLARSHIP / FREESHIP**

**2.1 Government Scholarship**

Various Financial Benefits are made available by State Govt to deserving and qualified students belonging to SC/NTVJ/OBC/SBC/ST including open category.

The students should apply online with all relevant information and enclosures required at https://mahadbt.maharashtra.gov.in/login/login.

| Department | Type of Scholarship |
|---|---|
| **Social Justice and special Assistance Department** | • SC Scholarship – Government of India Post-Metric Scholarship<br>• SC Freeship – Post-Metric Tuition Fee and Examination Fee |
| **V.J.N.T., OBC and SBC Welfare Department** | • V.J.N.T., OBC and SBC Scholarship – Government of India Post-Metric Scholarship<br>• V.J.N.T., OBC and SBC Freeship – Tuition Fee and Examination Fee |
| **Tribal Development Department** | • ST Scholarship – Government of India Post-Metric Scholarship<br>• ST Freeship – Post Metric Tuition Fee and Examination Fee |
| **Directorate of Higher Education – Open Caste Student** | • Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Scheme |
| **Minority Development Department** | • Minority Scholarship Part II (DHE) |

**Documents Required:**

Original Income certificate of Father of student issued by Tahsildar for the year 2025-26, Fee receipt of College, SSC Marksheet, HSC Marksheet, HSC Leaving certificate, Marksheet of previous year, GAP affidavit (if applicable), Caste Certificate, Non creamy layer certificate (NT-VJ/OBC/SBC), Domicile certificate (Maharashtra), Bank passbook front page copy (Nationalized Bank - Aadhar linked), Aadhar card, Death certificate of father, if not alive, Ration Card, Aadhar card - Mobile Number linked any other document if required as per notification of MAHADBT portal.

**2.2 Scholarship from JMF Management**

The management provides scholarships to all deserving students in need, regardless of caste or religion they are :

- JMF Scholarship
- JMF All India Level Scholarship
- JMF Parenthood Canopy Scholarship

These scholarships are intended to support underprivileged and economically disadvantaged students. The amount awarded ranges from ₹500 to ₹10,000, based on the financial condition and social status of the students and their guardians. The students desirous of getting these scholarship should apply in the printed application form available in the college office.

## 3. SERVICES AND FACILITIES

### 3.1 BONAFIDE CERTIFICATE

This Certificate is issued to current students.

An application to that effect mentioning student's full Name, Address, Class, Roll Number, Date of birth and Year of study shall be submitted.

### 3.2 NO OBJECTION CERTIFICATE

NOC for any official purposes may be issued on request.

An application to that effect shall be submitted mentioning student's Full Name, Address, Class, Roll Number, Date of birth and Year of study along with the following documents: • Last year's mark sheet self-attested copy • 'No Dues' remark from Library, Laboratory and Accounts section

### 3.3 RAILWAY CONCESSION

Bonafide students of the college below 25 years of age are eligible for:

- Railway concession for their season tickets between the stations nearest to their home and Kopar station, and Dombivli.
- Long journey railway concession (during vacation period only) as per the rules

published by the Railways from time to time.

An application to that effect mentioning student's full Name, Address, Class, Roll Number, Date of birth and Year of study shall be submitted.

As a proof of residence, students must show their Ration card.

**3.4 LEARNING & DEVELOPMENT FACILITIES**

**• LABORATORIES**

The College has well developed laboratories equipped with all modern facilities and apparatus as per the syllabus for Botany, Zoology, Physics, Chemistry and high tech Computer laboratories.

**• LIBRARY**

The computerized library houses a collection of over 15,000 books, covering not only the current academic syllabus but also a wide range of subjects including general studies, current affairs, competitive exam preparation, and various reference materials. A substantial number of journals-both in print and digital formats-are available to support students in broadening their knowledge and conducting research effectively.

**• STUDENTS START UP SCHEME**

A student who is interested to launch a small business and need Seed Capital for the same will be provided by the College money up to Rs. 50000/-. The Student should prepare a business proposal and a financial plan for the funding. The right of approval and allocation of such fund is reserved by the Principal. Changes in the fund and the limit of funding is under the sole discretion of the Principal.

**• SPORTS, GROUND & GYMNASIUM**

The College trains students and develops the sporting abilities in them. The College offers facilities in a number of sports activities. Among the outdoor games, the College offers facilities like handball, volley ball, kabaddi, kho-kho, basketball, badminton, etc. Among the indoor games chess, carom etc. are provided. The gymkhana has fitness work-out machines and many gymnasium apparatuses required for the fitness conscious students. It has well developed ground for outdoor games.

**• BOOK BANK**

Book bank scheme is available in the College with the funds provided by University. The students of scheduled classes are eligible to avail it. The financially weaker students of other categories are also supported by the management with book bank. Students are expected to use the books with care and return them to

the book bank after the examination. Books for various competitive examinations are also available in the book bank. Students are expected to follow the rules of the book bank strictly.

**• COUNSELING SERVICE**

It has been observed that some of the students have personal problems, causing stress and strain. The college has set up a counseling cell to help such students to cope with these problems on Wednesdays & Fridays from 10.00 a.m. to 11:00 a.m. The College has a personal counselor for solving various problems relating to stress, depression, etc. The students / parents are requested to make use of this facility and all matters will be kept confidential.

**• STUDENTS COUNCIL**

The Students Council is formed every year, and it organizes leadership programmes in the College. The student council functions according to the guidelines issued by University of Mumbai.

**Following are the members**

a) The Principal of the college as the chairman.

b) One Teaching Faculty nominated by the Principal.

c) N.S.S. Programme Officer.

d) One student from each class who is engaged in full time students activities, nominated by the Principal.

e) One student from each of the following activities who has shown outstanding performance in a) Sports b) N.S.S. c) Cultural activities

f) Two Girl students nominated by the Principal.

g) Secretary of the Council selected by the students of the council

NOTE: There is no election as per University & Govt. of Maharashtra rules. Selection of students will be done purely based on their academic excellence.

**3.5 COLLEGE CANTEEN:**

The college provides Pure Veg. canteen facility in the college premises for students, members of teaching and non-teaching staff of the college. Every care is taken to maintain the quality of food items and cleanliness in the canteen. Students get snacks at reasonable rates. Students can use this facility during recess and after lectures

**3.6 JOB MELAS:**

We conduct campus interviews and have tie up with leading companies, and

conduct JOB Mela in the campus twice in a year. Regular soft skill training and grooming sessions are conducted to prepare the students to face interviews.

**3.7 NATIONAL SERVICE SCHEMES (NSS):**

The main aim of N.S.S. is to create social awareness among the students. The activities like tree plantation, blood donation camp, helping police authorities during Ganesh festival, educating the people in the neighbouring rural areas, and many other activities are conducted throughout the year. Those students who satisfactorily complete 120 hours work are eligible to get 10 marks and the same is used for Passing / Grading in the even semester results at the College / University examination.

**3.8 COLLEGE MAGAZINE**

The College publishes the creative writing of the young talents every year. Students are encouraged to express themselves on general topics. This magazine exhibits the talent of our college students in front of others. Even the latest events are included in this magazine. The entire setup of the magazine right from the designing part to preparation and compilation of all the articles are done by the members of Vande Mataram family.

**3.9 CULTURAL ATTRACTION**

The cultural activities are held on regular basis to promote the interests of students in them and participate Competitions at Inter & Intra – Collegiate and University levels, such as Painting, Rangoli, Music, Mehendi, Personality Contest, Singing, Quiz, Debating, Music, Food without fire, Elocution.

Moreover, the college celebrates various occasions like :

1] Republic Day, 2] Independence Day, 3] Teachers Day, 4] Birthday's of Eminent Indian Personalities & Leaders and other related days.

**3.10 COLLEGE FESTIVAL**

The college conducts inter as well as intra collegiate festivals. Our intra-collegiate festival namely “Preranotsav” is being organized from 2009.

**3.11 SOCIAL WORK**

"To inculcate values in students' lives, college engaging them in social activities to become responsible individuals in society. Activities like as cleanliness drive, digital literacy, cyber security awareness program, paper bag distribution, e-waste drive and so on.

### 3.12 OPEN NATIONAL CADET CORPS

The college has an OPEN N.C.C. Scheme, under which, the students are given rights to join N.C.C conducted by the other Colleges under University of Mumbai, and gain NCC certification.

### 3.13 ALUMNI ASSOCIATION, REG. NO. MAH/1326/2018/THANE

In order to enable the past students of the college meet frequently and associate themselves closely with the activities of their amateur juniors, the College has registered the Alumni Association. The students who have left the College after completing their education will get a wonderful chance to associate themselves with each other through this Association.

### 3.14 CONVOCATION CEREMONY

This function is held once in every year after the students passed out from the Bachelor or Master Programmes. Students collect their Convocation Certificates with pride at this function wearing special attire. This is generally conducted immediately after the University celebrate its Annual Convocation.

### 3.15 PARENTS - TEACHERS MEET

The College conducts Parents-Teachers Meet periodically. The parents can discuss about the growth and development of their wards with the teachers concerned. Academic and co-curricular programmes will also be discussed in these meetings.

### 3.16 EXCURSION

The college conducts excursion at Prime Locations for all Life Science Students twice a year, and has plans for Excursion, Study Tours and Industrial Visits for all other students at least once in a year. Teachers and support staff always accompany the students in these programmes for safety and conduct them with discipline.

### 3.17 WORKSHOPS / SEMINARS / CONFERENCE

Workshops, Seminars and Conferences are conducted on various topics like Personality Development, Stress Management, Time Management, Economic Development, Sustainability, Democracy, etc. to benefit students, Teaching & Non – Teaching Staff and others.

### 3.18 GUEST LECTURES

Eminent Lecturers / personalities from different colleges and fields are called upon to give lectures on various topics to our students. The main aim behind such guest lectures is to upgrade our student's knowledge and update them with the

current technological trend.

### 3.19 GROUP INSURANCE SCHEME

The Group Insurance Scheme "Yuva Raksha" was introduced by the University of Mumbai for students studying in its affiliated colleges. This insurance scheme will be implemented year wise (12 Months) and is to be renewed every year. An amount of Rs. 40/- as the premium per student will be collected at the time of admission and the same will be sent to an Insurance Company, approved by the University of Mumbai. The policy will cover the following three contingencies in case of accident :

a) 100% coverage in case of sad demise of student.

b) 100% coverage for permanent disability.

c) Coverage for hospitalisation expenses arising out of accidents.

### 3.20 ADMISSION COMMITTEE:

The Admission Committee support for the students' admissions in various programmes of the College. This committee will develop contacts with others with the goal of identifying potential candidates who would be appropriate for the Graduate programmes. It endeavors to identify applicants with the greatest likelihood of success in attaining the Bachelor's degree. Applicants to be interviewed are identified by the committee and, when possible, invited to visit College for an interview. In addition, the admission committee tracks the success of the admission process each year by maintaining a database of the applicants. This committee reviews admission requirements for the programmes annually.

Requests for change in the programmes for admission shall be made to the Principal. Admissions are done from May to July every year. Students are advised to refer to the notifications by University of Mumbai regarding the schedule and procedure of admissions. All admissions will be done as per the directives of University of Mumbai.

If any false attestation/falsified records are detected, the student's admission will be cancelled. In addition, a criminal case under relevant section of IPC (viz. 470, 471, 474 IPC) will be instituted against the students.

### 3.21 ACADEMIC COMMITTEES & FORUMS

- College Development Committee
- IQAC
- Admission Committee
- Time Table Committee
- Examination Committee
- Results Committee

- Cultural Committee
- VMDC Kaushal Committee
- Anti Ragging Committee
- Students Development Cell
- Staff Welfare Committee
- SC / ST Cell
- Equal Opportunity Cell
- Students' Council
- ISO Committee
- Magazine/Publicity Committee
- Discipline Committee
- Counseling Cell
- Finance Committee
- Feedback Committee
- Grievance Redressal Cell
- Arts Association
- Commerce Association
- Sports & First Aid Committee
- Workshop & Seminar Committee
- Internal Complaints Committee
- Student Welfare Committee
- Right to Info (RTI) Committee
- OBC Cell
- NAAC College Core Committee
- Research & Development Committee
- Parents-Teachers Association
- Women Development Cell
- NSS Committee
- Library Committee
- Adoption Committee
- Happy Club
- Attendance Committee
- Alumni Association
- Science Association
- Website Update (Report & Photo) Committee
- Career Guidance, Placement & Internship Committee

### 3.22 SERVICE TIMING GUIDELINES

| SERVICES OFFERED | TIME LIMIT |
|---|---|
| 1. Railway Concession | 05 MIN |
| 2. Bonafide Certificate | 05 MIN |
| 3. Fees Receipt | 05 MIN |
| 6. Mark Sheet Issue | 15 MIN |
| 7. Photocopy of Mark Sheet | 03 MIN |
| 8. Leaving Certificate (L.C) | 03 MIN |
| 10. Convocation Certificate | 10 MIN |
| 11. All Online Form Filling (Admission & Scholarship) | 30 MIN |
| 13. Mark sheet Verification & Admission Confirmation. | 05 MIN |
| 14. Fees and Installments information | 02 MIN |
| 15. Interaction with Principal/ Management. | 00 MIN |
| 16. Teachers appointments for clarifications | 05 MIN |
| 17. Approval's and Permission's for events | 05 MIN |

| | |
|---|---|
| 18. Technical support on Laboratory Issues | 05 MIN |
| 19. Revaluation Documentation | 05 MIN |
| 20. Caste Certificate Checking | 05 MIN |
| 21. Attestation of Certificates | 05 MIN |
| 22. Request for Library Resources | 05 MIN |
| 9. Letters and Correspondence Documents | 15 MIN |
| 4. No Objection Certificate (N.O.C) | -- |
| 5. Transfer Certificate (T.C) | -- |
| 23. Queries with respect to University Issues | Variable |
| 24. Anything which requires immediate attention | Variable |

### 3.23 NATIONAL AND INTERNATIONAL DAYS CELEBRATED

| Sr. No. | Days / Events | Date |
|---|---|---|
| 1. | World Environment Day | 5th June |
| 2. | World Fathers Day | 19th June |
| 3. | International Yoga Day | 21th June |
| 4. | World Chocolate Day | 7th July |
| 5. | World Population Day | 11th July |
| 6. | World Nature Conservation Day | 28th July |
| 7. | Friendship Day | 6th Aug |
| 8. | Daughter and Son Day | 11th Aug |
| 9. | International Youth Day | 12th Aug |
| 10. | International Photography Day | 19th Aug |
| 11. | World Literacy Day | 8th Sept |
| 12. | World Vegetarian Day/ International Day of Elderly | 1st Oct |
| 13. | International Day of Rural Women | 5th Oct |
| 14. | World Food Day | 16th Oct |
| 15. | International AIDS Day | 1st Dec |
| 16. | Human Rights Day | 10th Dec |
| 17. | National Farmers Day | 23rd Dec |
| 18. | National Youth Day (Swami Vivekananda Birthday) | 12th Jan |
| 19. | National Girl Child Day of India | 24th Jan |
| 20. | National Science Day | 28th Feb |
| 21. | World Health Day | 3rd March |

| | | |
|---|---|---|
| 22. | JMF Vegan Life Pledge Day / Gurukul Day | 21st March |
| 23. | Mother's Day | 14th May |

## 4. DISCIPLINE / CODE OF CONDUCT

### 4.1 COLLEGE TIMING

Decision on College timing is solely at the discretion of the Principal.

### 4.2 ATTENDANCE

Under Ordinance O.6086 of University of Mumbai: A minimum of 75% attendance overall and a minimum of 50% attendance for each course is mandatory for every learner to keep terms in every semester.

In exceptional circumstances, like health issues or family losses, a minimum attendance of 50% may be considered on production of documentary proofs.

Students participating in activities such as Sports, Cultural competitions, Aavishkar, NSS, NCC, Research work, Field work, Industrial visits and any other functions/ competitions officially will get full credit of attendance.

### 4.3 GENERAL RULES

(a) Every student will be given a valid College I-Card, and it should be worn whenever in the College or while participating in competitions at any other places. Further, it should be produced whenever demanded by any of the college staff.

(b) Students must behave properly both inside the class room and in the college premises. Mutual respect is a necessity. They must not do anything that will cause disturbance to any class or their fellow students or staff.

(b) Loitering in the corridors or sitting on steps or corners is strictly prohibited.

(c) Students shall sincerely participate in the College Committee activities and attend the meetings of Committees to which they are nominated by the Principal.

(d) No society or association should be formed, no meeting be held, and no person invited to address the students in the college without the prior written permission of the Principal.

(g) Smoking and spitting are strictly prohibited in the campus.

(f) Chewing of Tobacco, using Chewing-gum or Smoking or taking liquor or any intoxicating items is strictly prohibited inside or outside the campus.

(i) Students are prohibited to do anything inside/outside the college that will

interfere with its orderly administration or affect its public image. No outside influence, political or others should be brought in to the College directly or indirectly.

(j) While representing the College at any other place, the student's behavior should not be detrimental to the image of the College or Principal.

(k) In case of any problem, personal or academic, students should report to the Teacher-in-charge/Mentor/Principal based on the seriousness and get resolved.

(l) Students are directed not to bring any outsider in to the College premises.

(m) Students should not collect any fund from other students or from outsiders without the written permission of the Principal.

(n)Students should not organize on their own any picnic, excursion, trip without taking prior written permission of the Principal.

(o) Students should not write on benches / walls and should help in maintaining the learning environment neat and clean.

(p) The power relating to the disciplinary action in the college will vest with the Principal and his decision in this respect shall be final.

(q) No student can enter into College Campus without Notebook, Pen & Proper Handbook & ID.

Anyone who violates the Code of Conduct will be severely dealt with including rustication from the College.

**4.4 Ragging is a Crime.** Never indulge in any form of ragging which may include any act of harassment, teasing, or humiliation of a student by another student, whether through words, actions, or online interactions that causes annoyance, hardship, or psychological harm, or that raises fear or apprehension. The College has the Anti-Ragging Committee established under the guidelines UGC, Supreme Court and Anti-Ragging Act, 2019. Offenders can face imprisonment for a period of up to two years, fines, or both.

**4.5 Sexual harassment is a crime.** It includes unwanted physical contact, sexual advances, requests for sexual favors, sexually explicit remarks, and other unwelcome verbal or physical conduct of a sexual nature. The College has the Internal Complaints Committee established under the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 (SH Act, 2013). The punishment may include disciplinary action and Criminal penalties which may be up to three years of imprisonment, or a fine of up to Rs. 1,00,000, or both.

## 4.6 CONDUCT OF EXAMINATION

Under NEP 2020, the exams are held in various patterns according to credits allotted consisting of Internal and External evaluations. Exams are held twice in a year. The University of Mumbai will declare the results of all programmes of UG and PG.

## 4.7 USE OF UNFAIR MEANS IN THE EXAMINATION

The examination is to test the knowledge. The use of unfair means like copying or simply the possession of copying material or helping to copy or impersonation in the examination hall are serious malpractices. The use or help to use of unfair means is punishable under the Maharashtra Act No. XXXI of 1982.

Cell phones or any electronic equipments are not allowed in college campus during the Exam Period. If found, it will be confiscated.

A student found to have used unfair means at the examination will be dealt with as per the Ordinance 5050 of University of Mumbai. The college may punish by declaring the result for the examination as null and void, Charge heavy fines or debar the student from future examinations for a period of up to years.

## 4.8 LIBRARY RULES - GENERAL RULES

• Every student entering in the library should have a valid College Identity Card and library card.

• Bringing Eatables, Audio-Visual device, Mobile phones, and other equipments & their use in library/Reading room are strictly prohibited. Students found using mobile phone in library premises will have their phones confiscated by the library staff. Fine will be charged by the Discipline Committee/College for any misbehaviour.

• Complete silence and discipline must be maintained in the Library.

• Students are required to handle the books and reading materials very carefully. Marking in the Library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously, and will attract punishment including replacement of book with fine.

• If the Library card is lost, the Librarian should be informed immediately. In genuine cases, a duplicate may be issued on payment of Rs.50/-. An application for the same should be made to the Principal.

• Students are advised to take full benefits of the invaluable reading materials viz. text books, reference books, journals, magazines and Newspapers with responsibility and handle with utmost care.

• For the systematic and regular utilization of library, students must go through the notices issued by the Librarian / Principal from time to time.

**Note: A visit to the library at least once in a week is a MUST for every student. Those who fail to comply with shall donate a set of Books costing minimum of Rs.500 or more for every term, and the Cash Bill for the same shall be submitted to the Office before the collection of Exam Hall Tickets.**

### 4.9 READING ROOM RULES

- Complete silence and strict discipline must be maintained in the Library & Reading Room.
- Text books, reference books & journals will be issued to students against the Library Cards. Students are not allowed to take them outside the Reading Room.
- If any reference book is required, students should approach the Librarian / Assist. Librarian.

### 4.10 HOME ISSUE

- Every student is expected to read and follow strictly the instructions given on the reverse side of the reader's ticket.
- Only textbooks will be issued for Home-Reading.
- Re-issue of the books will depend upon the demand for the same from others.
- If pages in the books are scribbled or mutilated or lost, the borrower will have to replace the book with a new copy or pay the amount of the current price along with processing charge of Rs. 100/- and the overdue charges if any.
- Books are issued for 7 days only. In case of late return of books, students will have to pay a fine of Rs.5/- per day for the first week and Rs. 10/- per day in the subsequent period of delay. While charging the fine, holidays will be counted.
- If student fails to return the book even after the completion of final examination, results of such students will be withheld.

### 4.11 LOSS OF IDENTITY CARD

In case of loss of Identity card, a fine of Rs. 100/- will be charged for the issue of Duplicate Identity card.

# वंदे मातरम् महाविद्यालय एन्. एस्. एस्. गीत

एन्. एस्. एस्. के स्वयंसेवक है हम,
स्वधर्म हमारी सेवा है, २
एन्. एस्. एस्. के स्वयंसेवक है हम्म.....
वंदेमातरम् की शान है हम,
इस देश के लिए कुरबान है हम २
मंदीर, मस्जिद, चर्च, गुरूव्दारा यही हमारा पावा है,
एन्. एस्. एस्. के स्वयंसेवक है हम्म.....
हमने खायी है कसमें कुछ करके ही लेंगे दम, २
ना कोई काम छोटा है या बडा,
कदम से कदम मिलायेंगे हम
एन्. एस्. एस्. के स्वयंसेवक है हम्म.....
देश के काम हम जो आये सार्थक हुआ है यह जीवन २
मुखसे जय हिंद बोले, कर्म ही हमारी पुजा है,
एन्. एस्. एस्. के स्वयंसेवक है हम्म.....
घर-घर, गांव-गांव, शहर-शहर हिंदूस्थान हमारा है, २
धन्य है भाग्य हमारे, भारतवर्ष हमारा है,
एन्. एस्. एस्. के स्वयंसेवक है हम,
स्वधर्म हमारी सेवा है..

**रचनाकार**
**डॉ. राजकुमार कोल्हे**
संस्थापक अध्यक्ष, जाह्नवीज मल्टी फाउंडेशन

# वंदे मातरम् महाविद्यालय का गीत

धन्य है मेरी भूमी, साकार हुआ है सपना,
शिक्षा का आंगन खूला ना कोई पराया, है अपना,
आखिर करते नमन मेरा महाविद्यालय,
वंदे मातरम् ! वंदे मातरम् । वंदे मातरम् ।
यहाँ उच्च शिक्षीत होना गर्वसा महसूस होता है,
यहाँ का जर्रा-जर्रा, अपना-अपना सा महसूस होता है,
जाती, धर्म, रंगभेद से हम उपर उठकर जीते हैं,
संस्कारों की ये खदान वंदे मातरम्,
मेरा महाविद्यालय वंदे मातरम् ! वंदे मातरम् । वंदे मातरम् ।
कला, वाणिज्य और विज्ञान की,
करतें हैं हम पढाई, खेल,
कुद और समाजसेवा में भी है हमारी नवलाई,
मुंबई विद्यापीठ से हैं हम संलग्न,
शिश झुकाकर करतें हैं हम सबको वंदन
मेरा महाविद्यालय, वंदे मातरम् ! वंदे मातरम् । वंदे मातरम् ।
आनेवाले का यहाँ दिल से स्वागत,
जानेवालों की प्यार से बिदाई,
हर दिन नया हर एक ने लिखी है,
अपनी-अपनी कहानी,
कितना करें शुक्रिया इसको बनाने वाले का,
हर तरफ खिला है गुलशन-गुलशन,
मेरा महाविद्यालय, वंदे मातरम् ! वंदे मातरम् । वंदे मातरम् ।

**रचनाकार**
**डॉ. राजकुमार कोल्हे**
संस्थापक अध्यक्ष, जाह्नवीज मल्टी फाउंडेशन

| Sr. No | JMF ENDOWMENT PRIZES FOR JMF FAMILY MEMBERS | Amount (₹) |
|---|---|---|
| 1 | Lord Pitashri Brahmababa JMF Best Staff of the Decade | 11000 |
| 2 | Lord Matoshri Jagdamba Saraswati Gem of JMF of the Year | 2001 |
| 3 | Late Renukabai & Jagannathji Kolhe for Art, Literature & Culture | 2001 |
| 4 | JMF Best Activity Family Member Prize | 2001 |
| 5 | JMF Innovative practice in teaching & Non-Teaching Prize | 2001 |
| 6 | JMF Best available Teaching/Non-Teaching family member prize | 2001 |
| 7 | Kewal Tandunkar Memorial Award for Excellence in Lab Maintenance and Care | 2001 |
| 8 | Best JMF Girl student of the year | 1001 |
| 9 | Best JMF Boy student of the year | 1001 |
| 10 | Natarajan Memorial Prize for Excellence in Research | 1001 |
| 11 | Natarajan Memorial Prize for Excellence in Sports | 1001 |
| 12 | Natarajan Memorial Prize for Excellence in Cultural Activities | 1001 |
| 13 | Outstanding Performer Award - B.A. Programme | 1001 |
| 14 | Outstanding Performer Award- B.A. (FTNMP) Programme | 1001 |
| 15 | Outstanding Performer Award - B.A. (MMC) Programme | 1001 |
| 16 | Outstanding Performer Award - B.Com. Programme | 1001 |
| 17 | Outstanding Performer Award - B.B.I. Programme | 1001 |
| 18 | Outstanding Performer Award - B.A.F. Programme | 1001 |
| 19 | Outstanding Performer Award - B.M.S. Programme | 1001 |
| 20 | Outstanding Performer Award - B.T.M. Programme | 1001 |
| 21 | Outstanding Performer Award - B.F.M. Programme | 1001 |
| 22 | Outstanding Performer Award - B.Sc. Programme | 1001 |
| 23 | Outstanding Performer Award - B.Sc. (IT) Programme | 1001 |
| 24 | Outstanding Performer Award - BSc. (CS) Programme | 1001 |
| 25 | Outstanding Performer Award - M.A. Programme | 1001 |
| 26 | Outstanding Performer Award - M.Com. Programme | 1001 |
| 27 | Outstanding Performer Award - M.Sc. (Chem) Programme | 1001 |
| 28 | Outstanding Performer Award - M.Sc. (IT) Programme | 1001 |
| 29 | Outstanding JMF Topper Award - UG & PG Programmes | 1001 |

**TROPHIES FOR EXCELLENCE:**

a) 100% Attendance award, b) Leadership Excellence Award, c) Best NSS Volunteer Award, d) Best NSS Camper Award, e) Overall College Champion Award, f) Meritorious Class Award.

# TEN POINT GRADING SYSTEM PRESCRIBED BY UNIVERSITY OF MUMBAI

## Letter Grades and Grade Points Under NEP 2020

| Semester GPA/ Program CGPA Semester / Program | % of Marks | Alpha-Sign/Letter Grade Result | Grading Point |
|---|---|---|---|
| 9.00-10.00 | 90.0-100 | O (Outstanding) | 10 |
| 8.00-<9.00 | 80.0-<90.0 | A+ (Excellent) | 9 |
| 7.00-<8.00 | 70.0-<80.0 | A (Very Good) | 8 |
| 6.00-<7.00 | 60.0-<70.0 | B+ (Good) | 7 |
| 5.50-<6.00 | 55.0-<60.0 | B (Above Average) | 6 |
| 5.00-<5.50 | 50.0-<55.0 | C (Average) | 5 |
| 4.00-<5.00 | 40.0-<50.0 | P (Pass) | 4 |
| Below 4.00 | Below 40 | F (Fail) | 0 |
| Ab (Absent) | | Absent | 0 |

**Note- As per University of Mumbai Circular No.: AAMS_UGS/ICC/2023-24/77 dated: 13th December. 2023**

# MKCL'S AUTHORISED COMPUTER TRAINING CENTRE

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**Everyone is Special, and
No One Else Can Play
One's Role Better Than Oneself.**












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Designed by: Mr. Santosh Pawar